

**DEPARTMENT OF THE ARMY
CALIFORNIA ARMY NATIONAL GUARD
HEADQUARTERS AND HEADQUARTERS SUPPORT COMPANY
250TH MILITARY INTELLIGENCE BATTALION (TE)
153 MADISON AVENUE
SAN RAFAEL, CALIFORNIA 94903-4105**

MITEB-HHSC-CDR

20 April 2002

MEMORANDUM FOR Headquarters and Headquarters Service Company

SUBJECT: Safety Policy

1. Purpose: To define my Company Safety Policy.
2. Scope: This policy applies to all personnel assigned or attached to Headquarters and Headquarters Service Company, 250th Military Intelligence Battalion (Tactical Exploitation).
3. Policy: Our soldiers are our most priceless resource, and their safety is one of my chief concerns. Accident prevention is the key to preserving these precious resources. Successful risk management is both a command and individual responsibility. Every soldier serving in this command is a de-facto Safety Officer and will be committed to following and enforcing appropriate safety standards, guidelines and procedures. Any soldier, regardless of rank, who sees an unsafe situation or act about to happen, has the solemn duty to intervene.
4. Risk assessments will be completed and approved by the appropriate leader for every significant training event to include, qualification ranges, foot marches, field tactical exercises, etc.
5. Hazardous material will be stored and used properly. All issues dealing with proper handling, storage, turn-ins and disposal of HAZMAT will be coordinated through the Company HAZMAT Officer.
6. Fire safety measures will be taken at all times. The Company Safety Officer will request that the local Fire Marshal inspect the company areas regularly. The Company Safety Officer will inspect the unit areas monthly.
7. To avoid hearing loss, leaders must ensure that soldiers wear hearing protection during events such as weapons qualification ranges, drivers' training, or other operations, which place soldiers at risk of hearing loss.
8. The Company Safety Officer will assist Section Leaders in the implementation of all safety related policies. I personally challenge each section to establish a record of safe performance in developing and executing its mission.
9. Mission First, Soldiers Always!

DAVID A. CARRICO, JR.
CPT, MI, CAARNG
Commanding